



West University Historic Zone Advisory Board  
\*Tuesday, September 15, 2020 at 6:00PM

Virtual Meeting

**\*REVISED**

**Meeting Minutes/Legal Action Report**

**1. Call to Order/Roll Call**

Meeting Opened 6:15 pm

Meeting Secretary: Birkinbine

Board Members Attending: Rusk, Birkinbine, Fajardo, Serra, Hazelbaker, McDonnell  
(Turner and Larson absent)

Guests: Brown and Taku (COT PDSD), Williams, Orth, Smith, Fisher (COT P&R)

**2. Approval of Minutes - June 16, 2020 Meeting**

Birkinbine motioned to approve the Minutes/LAR for the meeting of June 16, 2020.

Serra seconded. \*Motion approved unanimously by roll call vote.

**3. Call to Audience**

No public comment submitted to COT staff.

**4. Reviews**

**a. HPZ-20-057, 528 N. 1st Ave. (Williams)**

Existing roof of rear addition to be removed and replace with new gabled roof. Height of existing walls will be extended for new roof and will be stucco to match that of residence. Finish of roof to be asphalt shingles.

Serra motioned to recommend approval as presented. Hazelbaker seconded the motion. \*Motion passed unanimously by roll call vote.

**b. HPZ-20-62, DeAnza Park, 645 E. 1st St. (Orth, Smith, Fisher)**

New restroom facilities, dog park and master plan.

- Master Plan was revised to better align with 1930 park master plan geometry.
- Dog park is open with a welded wire fence and simple painted steel shade structure with corrugated metal roof.
- Restroom facility is located at the southwest corner of the park and consists of two unisex bathrooms with an exterior sink (placed outside to be visible from outdoors)

for safety and security). Facility has a corrugated metal roof, louvers for ventilation and stucco finish at exterior.

- New concrete sidewalks extend access to the existing gates for the volleyball court.
- Landscaping is located in a manner to allow for clear view into park area for safety and security.

McDonnell motioned to recommend approval as presented. Serra seconded the motion. \*Motion passed unanimously by roll call vote.

**c. Euclid and Speedway Capstone Project**

Relocate five single family residences, demolition of one single family residence and construction of multi-story, multi-family building.

Not discussed, applicant withdrew.

**5. WUHZAB Guidelines**

No discussion. Ongoing agenda item.

**6. Staff Updates - Information Only**

None

**7. Future Agenda Items**

Per staff Taku, it is anticipated that there will be projects to review at next meeting.

**8. Adjournment**

Hazelbaker motioned to adjourn. McDonnell seconded. \*Motion passed unanimously by roll call vote. Meeting adjourned at 6:55pm.

Marcellus Rusk, Chair / John Birkinbine, Secretary